

PERSONAL DATA FORM

INSTRUCTIONS

Criteria to qualify

Applicants need to meet the following criteria in order to qualify for the bursary:

- Must be unemployed and be in the process of acquiring a grade 12 certificate or equivalent;
- Must be unemployed and have acquired a grade 12 or equivalent certificate;
- Undergraduate students at Traditional Higher Education Institutions or Further Education and Training Institution (**Important - Unisa, will not be considered as it is for part time studies*);
- Must be a permanent resident of Gauteng; and
- Preference will be given to individuals from previously disadvantaged communities.

The following documents should be attached to the completed form

- Certified copy of your identity document
- Grade 12 results (certificate of statement of results)
- Proof of residence
- Acceptance letter from a recognised institution

In completion of this form:

- Read carefully before completing, signing or submitting this form
- Ensure that this form is completed in full
- Complete ALL the sections in BLOCK LETTERS WITH A BLACK PEN
- Ensure that this form is duly signed

1. PERSONAL INFORMATION

Bursary status <small>(please tick correct box)</small>	New intake	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Final Year	Re-instatement	Discretionary
Name of the institution										

Title	Mr		Mrs		Ms		Residential address	Postal code:	Kindly provide your telephonic contact details			
First Name/s									Postal Address	Postal code:	Home	
Nick name											Bursar's contacts	
Surname											Facsimile	
Date of birth			Place of birth				Parent / guardian					
SA ID Number							Postal Address	Postal code:	E-mail address			
SA Citizen	Yes		No		Gender	M				F		
Disability	Yes		Specify:						No			
Home language/s												
Race	African		White		Coloured		Indian					

2. PARENTAL / GUADIAN INFORMATION

Title	Mr		Mrs		Ms		Physical address	Postal code:
First Name/s								
Surname								
SA ID Number							Postal address	Postal code:
Relationship	Mother		Father		Other			
Home telephone								
Mobile								
Work							Name of employer	Postal code:
E-mail address								

3. HIGH SCHOOL ATTENDED

*Compulsory for new intake (attach your matric certificate / statement of results)

Name of school										LIST OF SUBJECTS		FINAL RESULTS	
Physical address of the school										Mathematics			
										Mathematic Literacy			
District										Life Orientation			
Province		GP	FS	NW	MPU	LIM	KZN	NC	EC	WC	Geography		
Year's attended		FROM			TO					Life Science			
LIST OF SUBJECTS						FINAL RESULTS						Physical Science	
English	Home language	Add language								Accounting			
Afrikaans	Home language	Add language								History			
IsiZulu	Home language	Add language								Business Economics			
IsiXhosa	Home language	Add language								Tourism			
Sepedi	Home language	Add language								Computer Applied Technology			
Other:	Home language	Add language								Other:			
Other:	Home language	Add language								Other:			

4. HIGHER EDUCATION

*Attached acceptance letter / proof of registration

Academic year		Indicate any obligation and attached any formal communique from the sponsor	
Name of Institution			
Qualification (National Diploma / Degree)		FINANCIAL FORECAST	
Field of study (e.g. Engineering)		Bursary award (Administrator to complete)	
Duration (as stipulated by the institution)		Registration	
Have you applied for any other bursary / loan?		Tuition fees	
If Yes, name of sponsor (incl. any once off sponsor / incentive / municipality funding)		Prescribed books	
		TOTAL	
Duration of funding and amount		*Consult your Bursary Administrator if you have a credit and would like to utilise it for meals or accommodation.	

5. IMPORTANT INFORMATION

	YES	NO
I am aware that I have to renew my contract and present myself to the GCRA for each Academic Year		
Bursary agreement is between the Bursar and the GCRA		
I am aware, that I need to inform the GCRA within 14 days of any DEREGISTRATION, DISCONTINUATION, MEDICAL CONDITIONS OR ANY OTHER CONDITIONS that prohibits me from continuing with my studies		
I will inform the GCRA when I do receive alternative funding		
GCRA has to approve any alternative funding including sponsorships, merits, loans or grants (supporting documentation should be presented to GCRA)		
I am aware that I have to complete 40 hours community service from my first year of study until completion		
The GCRA will not be liable for repeated subjects		
The GCRA only funds for my first qualification		
I am aware that if I do change to a different qualification and/or institution that I will inform the GCRA		
I will ensure that I furnish the GCRA Bursary Administrator with my academic results within 14 days after the end of the academic year or semester		
I am aware that the GCRA bursary award covers Registration, Tuition fees and Prescribed books		
If I have any credit available after the three categories has been paid, I may consult with the GCRA Bursary Administrator for meals and/or accommodation		
Any credit remaining in the bursar's account at the end of the academic year will be recovered by the GCRA		
I am aware that if I utilise the credit remaining for accommodation, I will be liable for any outstanding debt to the landlord in the event that I have insufficient funds, <i>(N.B. the lease agreement is between the landlord and the student not the landlord and the GCRA).</i>		
All re-imbursments and re-funds must be claimed by 30 November for that academic year in question		
All refunds and/or claims will be facilitated against evidence and supporting documents		

6. DECLARATION

1. I hereby declare that ALL the information provided in this personal data form is true and correct.
2. I hereby acknowledge that if ANY of the information provided in this personal data form is found to be false my bursary will be withdrawn

Bursar

Name of bursar		Name of parent / guardian (if bursar is under 18)	
Signature		Signature	
Date		Date	

Witnesses

Name of witness		Name of witness	
Signature		Signature	
Date		Date	

NAME OF GCRA BURSARY ADMINISTRATOR

SIGNATURE OF GCRA BURSARY ADMINISTRATOR

DATE

