



NOTICE TO ALL NWU STUDENTS REGARDING FIRST SEMESTER 2021 SIT DOWN EXAMINATIONS/ASSESSMENTS

COVID PROTOCOL

All students must apply well in time for a Permission Letter (if they do not have one yet) to enter the campuses to write the sit down examinations/assessments. It takes approximately two days to receive your Permission Letter after you have applied.

Use one of the following methods to apply:

Please respond by indicating YES or NO to the questions contained in the questionnaire by doing the following:

1) dialling the following USSD *134*695*5*46#OR

2) clicking on this web link: <https://bit.ly/3ooa2ds>

All students must pass the eFundi Covid-19 test (this is done only once) and then the daily DIY Covid-19 health screening in order to receive their health status for the day, well before the assessment, not at the assessment venue

No student will be allowed access to the venue without having completed his/her daily DIY Covid-19 Pre-Screening test

Students should wear a mask which properly covers their mouth and nose when approaching the venue and adhere to social distance protocol while entering and leaving the venue

Students must familiarise themselves with the venue where they will be writing as well as the seating arrangements, found on eFundi, and outside the venue, before the assessment/examination takes place

No extra time will be allowed if students have to complete the daily DIY Covid-19 Pre Screening test and commences late with the assessment because of this

Students should report to their respective venues within 30 minutes before the relevant commencement of the assessment. To adhere to Covid-19 protocol many checks and measures have to be put in place and this takes up time, please adhere to the 30 minute request.

No student will be allowed to enter the assessment venue without a wearing face mask that covers their nose and mouth. No mask, no entry.

Students must present their **GREEN HEALTH TOKEN AND PERMISSION LETTER** at the entrance of the assessment venue.

1. IDENTIFICATION

- Students must also present their NWU university cards at the entrance of the assessment venue.
- If a student cannot present his/her student card, or the student card is illegible:
 1. he/she must collect another card at Protection Services
 2. he/she can request a proof of registration from Student Records Office at the relevant NWU Campus
- The date on the proof of registration must be the same as the assessment date of the relevant module.
- A student must show his/her identification card or drivers licence at the student records office, if a student has no photo identification with him/her, and someone can WhatsApp or SMS it to him/her, it is accepted if the ID number and photo are clear.
- **No extra time will be allowed if students have to collect a proof of registration, ID-document, driver's license and commences late with the assessment due to this reason.**

- Students who are late, with a valid reason, will not be allowed to enter the assessment room later than 30 minutes after the commencement of the relevant assessment. In such instances **NO EXTRA** time will be granted. Students who arrive late will only be allowed into the venue once all announcements have been made.

2. ASSESSMENT VENUE RULES

- Students are not allowed to remove their face masks during the assessment/examination
- Students are not allowed to lower the face mask to expose their noses, the mask must cover the nose and mouth at all times
- Students may not eat or drink during the assessment as this will mean they have to lower/remove their masks.
- Due to the increasing incidents of theft, we advise students not to bring their bags to the assessment venues. If students should bring their bags, it is at their own risk.
- Students may not borrow any item from other student's.
- Students must adhere to all instructions on the answer script.

3. PUNCTUALITY

- Students are expected to be seated in their respective assessment venues **20 minutes** before the commencement time.

4. ELECTRONIC DEVICES

- **No** electronic device, for example; tablet, or smart watch are allowed into the assessment venue, unless otherwise stated on the question paper. **Cell phones will be allowed, but only to show the Green Health Token, thereafter it will need to be switched off and remain off until after the assessment**
- If an invigilator notices **any** electronic device in a student's possession during the assessment, and it is not stated on the question paper that a student may be in possession of such device during the assessment, this will be deemed as an assessment infringement.