

**Student Accounts & Bursaries**
**Mafikeng Campus:** Tel: (018) 389 2546, E-mail: MC-UnderGradBurs@nwu.ac.za

**Vaal Campus:** Tel: (016) 910 3156, 3167, 3532, E-mail: Vaalaccounts@nwu.ac.za

**Potchefstroom Campus:** Tel: (018) 299 2667-2673, Fax: 087 230 3700, E-mail: PC-Studyfees@nwu.ac.za

**APPLICATION FOR PAYMENT OF PRIVATE ACCOMMODATION**

Payments to a landlord can only be done upon receipt of acceptable proof on the student's and landlord's identity. Payment to any other person than the student can only be made on written authority of the student on the prescribed form. The procedure is necessitated by relevant legislation and internal controls.

**STUDENT**
**Initials & Surname** \_\_\_\_\_

**Student Number**              **Bursary** \_\_\_\_\_

**Contact number**              
**Proof of ID** Attached  or Verified 
**LANDLORD**
**Business / Agent name** \_\_\_\_\_

**Company registration / ID no**                 
**Contact number**           
**E-mail** 
**CONTRACT INFO**
**Rent per month**     -   **Rent per year**     -  
**Other costs**      -   **Number of months**  
**Specify other costs** \_\_\_\_\_

**Contract address** \_\_\_\_\_

**BANKING DETAILS OF LANDLORD**
**Account holder** \_\_\_\_\_

**Bank name** \_\_\_\_\_

**Branch name** \_\_\_\_\_ **Branch code**      
**Account Type** Cheque  Savings  Current  **NO CREDIT CARDS**
**Account number**                 
**Banking Details** Attached  or Verified  (Registered landlords do not need to attach proof of banking details, to register contact your student accounts office)
**AUTHORISATION** (for payment to a third party)

I hereby authorise North-West University ("NWU") to pay over the available credit balance on my student account to the landlord as stated above.

I hereby indemnify the NWU and hold the NWU harmless against any claim(s), either in contract or in delict, or any other cause whatsoever, by any person in any capacity, which may arise from such payment.

**Signature of Student** \_\_\_\_\_ **Date** \_\_\_\_\_

**Signature of Landlord** \_\_\_\_\_ **Date** \_\_\_\_\_

**No transfers will be done if all information is not provided!  
NWU will not be liable for any bank details provided incorrectly!**

**FOR OFFICE USE ONLY - Student Accounts & Bursaries**

**SFFS Official** \_\_\_\_\_ **Payment dates** \_\_\_\_\_

**SFFS Financial Officer** \_\_\_\_\_

**Manager: SFFS** \_\_\_\_\_