

APPLICATION FOR ADMISSION: MASTERS AND DOCTORAL STUDIES

INTRODUCTION

The NWU is unitary institution that consists of three campuses: The Mahikeng Campus, the Potchefstroom Campus and the Vanderbijlpark Campus.

As indicated in the Statute, the NWU is driven by the values underlying the Constitution, in particular relating to human dignity, equality and freedom; has its own identity, institutional culture and ethos based on its unity and values in pursuit of fostering engaged and caring staff and students by ethics in all endeavors, academic integrity, academic freedom and freedom of scientific research, responsibility, accountability, fairness and transparency as well as by embracing diversity; promotes unity in diversity by inculcating tolerance of and respect for all perspectives and belief systems thereby ensuring a suitable environment for education, learning, research and community service.

APPLICATION FEE:

The prescribed application fee as determined annually by the Council is not refundable. Only International students pay an application fee. The application will only be accepted for processing if it is accompanied by such application fee and/or proof of payment of such application fee.

LANGUAGE POLICY:

The Council of the NWU, in concurrence with the Senate, developed a language policy that is flexible, functional and which promotes multilingualism.

STUDENT NUMBERS:

Please note that the allocation of a student number does not necessarily mean that an application have been accepted.

DIRECT ENQUIRIES AND FORMS TO:

POTCHEFSTROOM CAMPUS:

POSTAL ADDRESS

North-West University Potchefstroom
Campus

Higher Degree Administration
Private bag X6001
Internal box 460

POTCHEFSTROOM

2520
Tel: 018-299-4044
E-mail: HigherDegree-Enquiries@nwu.ac.za

COURIER ADDRESS:

North-West University
Potchefstroom Campus
Higher Degree Administration
11 Hoffman Street
Joon Van Rooy building (F1) Room 257
POTCHEFSTROOM
2531

VANDERBIJLPARK CAMPUS:

MAFIKENG CAMPUS:

North-West University
Mahikeng Campus
Private bag X2046
MMABATHO
2735
Tel: 018-389-2111

North-West University
Vanderbijlpark Campus
P.O. Box 1174
VANDERBIJLPARK
1900
Tel: 016-910-3111
E-mail: VTC-HigherDegrees@nwu.ac.za

E-mail: MC-HigherDegrees@nwu.ac.za

Choosing a campus:

- All applicants are requested contact the campus using the contact details mentioned above for assistance with application information and enquiries pertaining to M and PhD studies.
- The selection of the campus will be based on the location of the student. The application will be forwarded to the correct department and campus if necessary.
- The selection of the correct contact details may also depend on the program a student applies for. If you need assistance please contact the helpdesk of the campus that is most convenient for you to use.

Information on the application process as well as relevant documents are available at:

<http://studies.nwu.ac.za/postgraduate-studies/higher-degree-admissions>

Please note:

Candidates are personally responsible for determining the closing date of selection courses in conjunction with the relevant faculty/school.

- Before submitting the application forms, candidates should consult the lecturer under whose supervision the candidate would like to conduct research. If the candidate does not know under whose supervision he/she would like to conduct research, an administrative manager of the relevant faculty should be consulted for a recommendation.
- Prospective students are responsible for the submission of a properly completed application form, accompanied by all the relevant documents required.
- Incomplete applications will not be processed.

DOCUMENTS REQUIRED WITH AN APPLICATION:

TYPE 1: CONTINUATORS (Applying for a new programme and in doing so, continues with studies without interruption of a year or more).

- If you are a continuator and would like to enroll for M or PhD degree studies, you only need to submit a certified copy of your identity document with the application for admission.
- International students must also report to the International office for a permit, passport checks and clearance.

TYPE 2: ALUMNI (FORMER STUDENTS) AND NEW APPLICANTS

New applicants and applicants who were previously registered with the NWU:

- completed application form;
- a certified copy of identity document/passport;
- application fee if you are an International student;
- certified copies of all academic transcripts and/or certificates from other tertiary institutions.

IMPORTANT INFORMATION

- Please read the relevant available information before completing the application form. Incomplete information can delay the processing of your application.
- Please inform the University as soon as possible should you:
 - Decide not to pursue this application for admission;
 - Change your address and/or telephone number; or
 - Don't receive an acknowledgment of receipt of the application within four (4) weeks from submitting an application for admission.
- The University reserves the right to refuse any application for admission without supplying reasons for such a decision.
- **Population group**
Although this information is vital for statistical purposes, answering is optional.
- All applications are processed in accordance with the Protection of Personal Information Act 4 of 2013.

1. APPLICATION FOR ADMISSON

What year do you plan to start your studies at this University?

At which campus would you like to study?

Have you ever registered at this University before? Yes No

If yes, please indicate your student number:

Last year of registration (e.g. 1994)

Have you made contact with a prospective supervisor/promoter? Yes No

If yes, please supply the name of the prospective supervisor/promoter:

Please select one of the following:

Comment on selection if necessary

Method of instruction you would like to follow I am studying based on an agreement
Full-time Part-time between this institution and another. Yes No
Please name the institution:

1.1 QUALIFICATION NAME:

Include the type of degree (PhD or Masters) and the name of the program as it would appear in a current faculty calender

Qualification you would like to enroll for:

Do you have a second choice? Indicate here:

1.2 BIOGRAPHICAL DETAILS OF APPLICANT:

SA Identity number:

Surname: Initials | | | |

Date of birth (YYYY/MM/DD): Title e.g. Mr.

Full names:

Preferred name:

Gender: Male Female Other

Marital Status Maiden name

Population group Asian White Coloured Black Other

(specify):

Please note that Permanent residence permits for South Africa are non-citizen permits, indicate your home country if you have a non-citizen status in South Africa:

Nationality/Citizenship:

Employer:

Occupation:

1.3 LANGUAGE PREFERENCE:

Home language: English Afrikaans Both
Other (specify):

Correspondence language: English Afrikaans

1.4 CONTACT DETAILS:

Preferred communication method: Mail E-mail
E-mail address:

Preferred account correspondence method: Mail E-mail Account email
Account e-mail address:

Residential address

Postal code

Postal address (If different from residential address)

Postal code

To which address should the account be sent (if not e-mail)? Residential Postal

Cell phone number

Work telephone number

Home telephone number

1.5 APPLICANTS LIVING WITH DISABILITIES:

Please indicate any disability for appropriate support (proof of disability must be included with the application):

Visual Hearing Mobility Speech
Special learning Tuberculosis Bacterial Meningitis
Other (specify):

Do you make use of a wheelchair: Yes No

It is specifically brought to the attention of International applicants that the NWU would suggest immunization to a selection of contagious diseases as a condition for admission.

1.6 INTERNATIONAL STUDENTS (NON-SA CITIZENS):

(Mark the appropriate box)

Study permit

Residential permit

other (specify)

Permit number:

Date of issue

Expiry date:

Passport number:

Date of issue:

Expiry date:

Any changes in the information mentioned above must be supplied to the Global Engagement Office officials on each campus as soon as possible.

1.7 SCHOLARSHIP HOLDERS:

NONE

NRF

NWU

Employer

Government

Other:

Contact person: (Bursar/Employer)

Contact number:

Address:

Postal code:

For more information on bursaries, you may contact the relevant faculty and the NWU website at this link:
<http://studies.nwu.ac.za/financial-support-services/nwu-postgraduate-bursary-scheme>

1.7 FRIEND/NEXT OF KIN'S DETAILS

Relationship

ID

Surname

Initials

Date of birth (YYYY/MM/DD)

Title

Maiden name

Postal address:

Postal code:

E- mail address:

Cell phone number:

Home telephone number:

Work telephone number:

The signing of this page is mandatory

4. TERMS AND CONDITIONS

1. The University will at all times be entitled to cancel the student's registration immediately if it should appear that the information provided in this form is false or incorrect.
2. The student is subject to all the rules and regulations as contained in the Statute of the University, including the rules, policies and procedures relevant to the governance of this institution, as well as those specific to Masters and Doctoral studies and student disciplines.
3. The University will take all reasonable steps to prevent the student from being injured or impaired through any injury, loss or damage, be it caused by the negligence of the University or any of its employees, or a fellow-learner. The student undertakes to not institute any claim against the University regarding such injury or damage and furthermore, the student undertakes to indemnify the University if the University incurs accountability due to any negligence or other deed or failure by the student.
4. By signing this application form and any subsequent registration forms, the student confirms and acknowledges, and if applicable, his/her natural or lawful guardian, that the above-mentioned provisions form part of the student's study contract with the University and is binding on the student, his/her indicated guardian and their dependants, executors, administrators and representatives.
5. I, the undersigned, will be responsible for the punctual payment of all and any money payable to the University in terms of my enrolment and/or connection with the University, now and in the future, as explained in more detail in the official brochures as determined from time to time and amended by the University. The contents of these brochures form the basis of the financial agreement between the University and the student and are considered to be included in this agreement. Henceforth I will make available to the University proof of each deposit/payment regarding money paid into the University's bank account, to enable the University to credit the student's account in so doing.
6. If I, the student fail to make payments on predetermined dates, the University may, in its discretion, hand the student's account over to attorneys for any amount for recovery. I, the student, undertake to pay all costs whatsoever due and payable, including tracking fees, recovery levies, advocate fees and any expenses of whatever nature on an attorney-and-own-client scale. A wage attachment order may also be issued against my/our employer(s) to attach my/our salary/salaries in order to recover the outstanding amount in total or in instalments.
7. Any amount owed and payable to the university in terms of the University's financial rules as published in the brochure entitled "Fees payable and financial rules" is determined and proven by means of a certificate issued and signed by an authorised official of the University. Such a certificate will be binding and will prima facie serve as proof of the extent and the existence of such an amount, unless and until evidence to the contrary has been submitted.
8. I hereby commit myself separately and jointly and in solidum along with the student to duly comply with all the conditions contained herein.
9. These conditions are valid and of effect for the entire duration of the student's enrolment as a student at the University and thereafter until all obligations in terms of hereof have been met.
10. I have satisfied and subject myself to all rules and regulations as contained in the brochures and in the Institutional Statute of the University that form part of this agreement and/or as amended from time to time.

Signed on (date)

Signature of person responsible for the account

Student's Signature

Name and Surname

Name and Surname

Identity number

Identity number

This form may be submitted via email to : (after using save as or download option to a folder on your computer)

Mahikeng Campus: MC-HigherDegrees@nwu.ac.za

Potchefstroom Campus: HigherDegree-Enquiries@nwu.ac.za

Vanderbijlpark Campus: VTC-HigherDegrees@nwu.ac.za

5. ADMISSIONS DECISION BY FACULTY

5.1 The programme that the student requested is correct?

Yes

No

If no, please provide the correct program name in the space below

5.2 Did the faculty appoint a preliminary supervisor/promoter?

If yes, please provide Title, name and surname (if contact details are provided, it will also appear in the acceptance letter to the student).

Yes

No

5.3 Comment by School Director

M and D programme manager

Entity Director/Supervisor

Signature 1:

5.4 Comment by Research Director

Deputy Dean Research and Innovation

Signature 2:

5.5 Admissions decision of the faculty:

5.5.1 The student is unconditionally approved

5.5.2 The student is conditionally approved

If the student is conditionally approved, a detailed description of the condition is needed:

5.5.3 The student is not accepted:

The student is not approved due to capacity

The student does not meet the entry requirements for this qualification

The student has met the conditions of admission as set by the faculty and may now be accepted as a student.

5.6 Sign-off by SALA faculty administrator/- deputy administrator

Signature 3: