International Student Registration Process

Registration Process

Note: It is compulsory for students to first consult with the Global Engagement Office. Registrations will not be possible without consultation.

1. Student e-mails the Global Engagement Office who will send Attachments 'A18 and/or A15' for completion

2. Student submits forms and all documents (required documents listed under Global Engagement Office Requirements section)

3. Global Engagement Office sends documentation to the NWU Registration Office for processing

4. Once captured, the student will be informed to proceed with the online registration process

Contact Information

Undergraduate, Honours & Diploma Students (Potchefstroom Campus)
Tasha Willeme
+27 (018) 299 2948 E-mail. 22581952@nwu.ac.za

Postgraduate Students & Postdoctoral Fellows (Potchefstroom & Mahikeng Campus)
+27 (018) 299 2919 E-mail. 13252127@nwu.ac.za

All Levels (Mahikeng & Vanderbijlpark Campus)
Jenny van der Walt
E-mail. 25459848@nwu.ac.za

Important

- Attachment A18 & A15 MUST be signed by a Commissioner of Oaths, before submission.
- Invitation letter or an extension? Send an e-mail to the Global Engagement Office and indicate in subject field: student number & campus

Global Engagement Office

Requirements

Communication with this office is electronic

A single e-mail to be sent with the following:

1. Subject Field: student number, year of registration, level & Campus.

2. Colour Scanned copies of:
   - Passport
   - Visa or any permit that permits residence in RSA
   - Green ID Book if you are a Non-SA Citizen and not a SA National -when applicable
   - Proof of medical insurance – waived for PRP holders (only)
   - Proof of your vaccinations for MMR and Meningitis and if applicable Yellow fever

3. Record of your vaccinations obtained in the previous year of registration.

4. MMR – adult for live, Meningitis need to be repeated every 5 years

5. Receipt of your visa application submitted

NWU Website: International Students