

WEB REGISTRATION 2020

Do not remove guidelines!

General remarks

- Keep your student number at hand.
- First years will receive a sms on 10 January regarding your pin.
- If your minimum fees for registration are not paid yet, your registration will only be **conditional**.
- Check the **class and examination timetables for 2020** on the web, before you choose you modules to ensure there is no clashes:

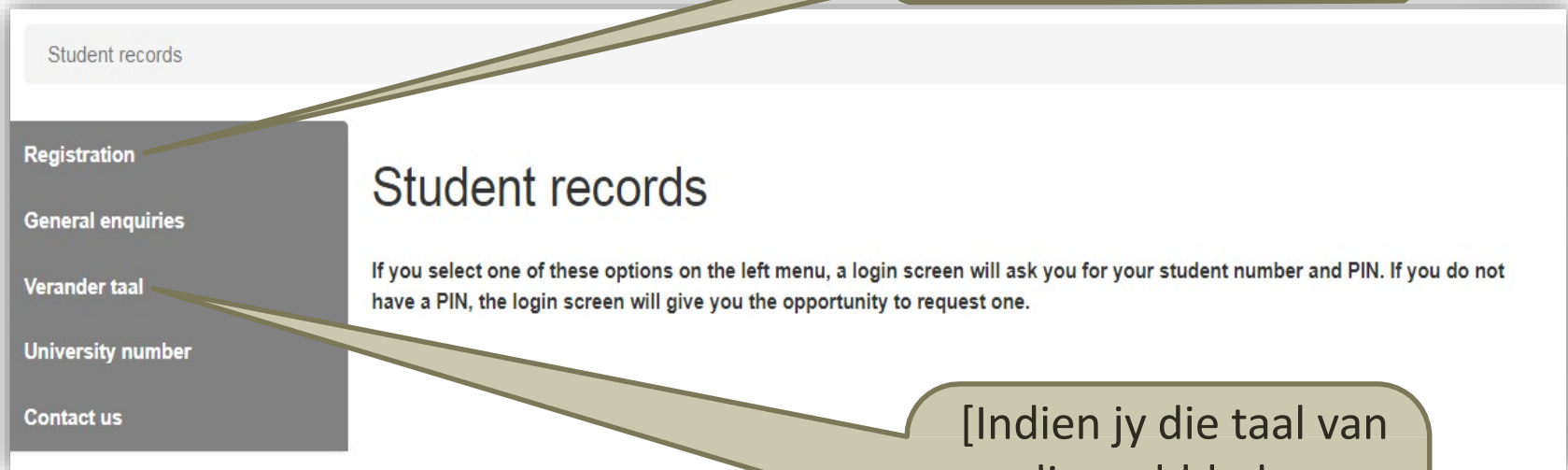
<http://studies.nwu.ac.za/studies/class-and-assessment-timetables>

- **Start here to register**

<http://studies.nwu.ac.za/studies/registrations>

Begin

Select "**Registration**".



[Indien jy die taal van die webblad na Afrikaans wil verander, klik op "**Verander taal**".]

Log in / Create PIN

Login Window

* This area is only available for students.

* Follow the links at the bottom of the page to create a new pin number or to request your pin if you forgot yours.

* The maximum length is 10 characters and the minimum is 5 characters.

Student Number



PIN



[Forgotten your PIN](#)

[Create PIN](#)

Cancel

Login

Log in by
entering your
student number
and PIN


Click here to
create a pin.



First years will
receive a sms
on 10 January
regarding your
pin.

Create PIN: step 1

Personal verification

Please enter the following information:

Student Number 

Date of birth   ccyymmdd

Complete these two fields and click "next" to proceed.

Supply new security information

You do not have a PIN yet, please provide the necessary information to create one.

Personal information

Student Number

Initials

Surname

Supply PIN

Choose PIN (must be 5 characters or more)

Confirm PIN

Choose a pin.

Create PIN results

PIN successfully created

Student Number :

PIN :

Print or save this page for your record.
You can now log in using the new PIN.

You have created your pin. This pin is uses to gain access to the NWU web enquiries in the future.

Log in

Login Window

- * This area is only available for students.
- * Follow the links at the bottom of the page to create a new pin number or to request your pin if you forgot yours.
- * The maximum length is 10 characters and the minimum is 5 characters.

Student Number



PIN



[Forgotten your PIN](#)

[Create PIN](#)

Cancel

Login

Log in to register.

Student records

The screenshot shows a web application interface for 'Student records'. At the top, a light gray header bar contains the text 'Student records'. Below this, on the left side, is a dark gray sidebar menu with the following items: 'Registration', 'General enquiries', 'Change pin', 'Verander taal', 'Contact us', and 'Log off'. The 'Registration' item is highlighted with a white underline. A callout box, which is a light olive-green rounded rectangle with a pointer directed at the 'Registration' menu item, contains the text 'Select "Registration".'. The main content area on the right has a white background and features the title 'Student records' in a large, bold, dark font. Below the title, it displays the message: 'You are logged on with a student number 28850297. Please select the appropriate option on the left menu.'

Student records

Select "Registration".

Registration

General enquiries

Change pin

Verander taal

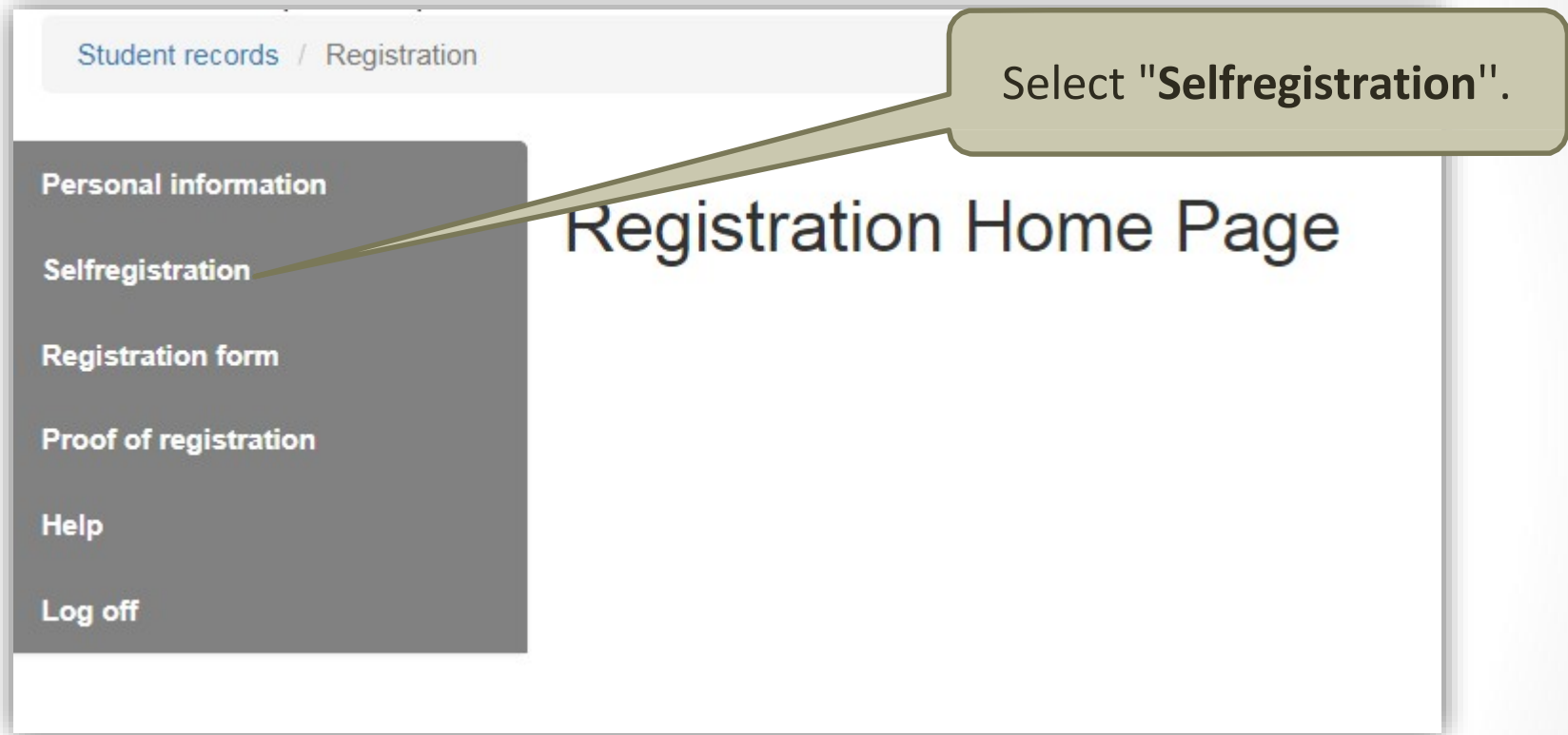
Contact us

Log off

Student records

You are logged on with a student number 28850297.
Please select the appropriate option on the left menu.

Self-registration



Qualification Registration

Student records / Registration / Selfregistration

Qualification Registration Selection

(* indicates mandatory information.)

Continuing with this registration process may have financial implications.

Registration Year * 2018

| Qualification Program Level | Status |
|--|----------|
| <input checked="" type="radio"/> L306P 100 133 2 BA IN DEV & MAN | Register |

Cancel Next >> Refresh

Registration year must be the current year for registration.

Continue with registration process.

Click "Next" to continue, if indicated that you may register.

If you want to change your qualification:
Frist years report at the Help Desk at F20;
Seniors report at the registration venue (F1).

PERSONAL INFORMATION

- Click on "next" to move through the different pages. Most of the data are shaded and you are not allowed to make changes yourself - **FOR CHANGES, YOU WILL HAVE TO REPORT TO THE REGISTRATION VENUE WITH THE NECESSARY DOCUMENTS AS PROOF.**
- If a field is not shaded, you are allowed to make amendments.
- Fields marked with a “*”, are compulsory.

Permission to disclose personal information and confirmation of contact detail

Biographical

Father

Guardian

Employment History

Contact Information

School Subjects

Post School Information

Contact Detail of the Student

Please enter details below. (* indicates mandatory information.)

Please ensure that the information on this screen is correct.

I hereby grant permission to the NWU to disclose my personal information as defined in the Protection of Personal Information Act 4/2013 to third parties, including bursary providers, financial institutions, parents and guardians, potential employers, etc. I understand that I have the right at any time to withdraw this consent in writing by submitting a student request.

Yes ☒

No ☐

Permission to disclose personal information must be confirmed.

Confirmation of preferred method of account correspondence and e-mail addresses

The screenshot shows a registration form with the following fields and values:

| Field | Value |
|--|-----------------------|
| Preferred method of correspondence | Mail |
| Preferred method of account correspondence | E-Mail |
| E-mail address | abcd12340@gmail.com |
| Confirm e-mail address | abcd12340@gmail.com |
| Account E-mail address | xyz45678@vodamail.com |
| Confirm account E-mail address | xyz45678@vodamail.com |

Callouts from the form:

- A callout from the 'E-mail address' field points to a text box explaining that the proof of registration will be sent to this address and that all e-mail addresses must be confirmed.
- A callout from the 'Account E-mail address' field points to a text box explaining that this is the e-mail address for all financial correspondence and may differ from the student's address, and that all e-mail addresses must be confirmed.

Personal e-mail address of student. When the registration is complete, the proof of registration will be sent to this e-mail address. **Confirm all e-mail addresses!!**

E-mail address for all financial correspondence. This e-mail address may differ from the student's address. **Confirm all e-mail addresses!!**

Note example on the screen to create a new address / change an old address:

NB: Town/Post office/Post code may not be captured in "Address lines 1 – 4".

Confirmation of contact numbers

Contact numbers

| Purpose | Area Code | Number |
|-------------------|-----------|------------|
| Home Number | | |
| Cellphone | | 0987456321 |
| Account Cellphone | | 0123456789 |

<< Previous Save Refresh Cancel Next >>

Confirm **personal cellphone number** of student.

Confirm **account cellphone number**.
This number may differ from the student's personal cellphone number.

Qualification Information

Student records / Registration / Selfregistration

Qualification Information

Please Specify Additional Qualification Program Level Detail if necessary. (* indicates mandatory information.)

| | |
|--|--|
| Qualification level | 100 133 2 BA IN DEV & MAN |
| Curriculum | * L306P - PUBLIC GOVERNANCE AND POLITICS WITH LAW SUBJECTS |
| Campus | Potchefstroom |
| Method of Delivery / Presentation Category | * <input type="text"/> |

<< Previous Cancel Next >> Refresh

This is the qualification and curriculum for which you were accepted or previously registered.

If you want to change your qualification:
Frist years report at the Help Desk at F20;
Seniors report at the registration venue (F1).

Important for first years

- TAG-test results will determine the following:
 - Students that receive codes 1, 2, 3 or 3G, will register for ALDA/E111 in the first semester and for ALDA/E122 in the **second semester**.
 - Students that receive codes 4 or 5, will be exempted for ALDA/E111 and register for ALDA112/122 according the relevant grouping per Faculty, or ALDE122 (module is marked automatically).
 - ALDE122 is only offered in the second semester.

Select Modules

Select modules from the groups as indicated above each group.

Because of outstanding fees, this will only be a provisional registration.

Failed and/or previously non-registered modules.

| Select | Module | Module Group |
|-------------------------------------|-------------------------------|--------------|
| <input checked="" type="checkbox"/> | IURI 1 71 INTRODUCTION TO LAW | 1700 |

Modules of current curriculum.

| Select | Module | Module Group |
|-------------------------------------|--|--------------|
| <input checked="" type="checkbox"/> | IURI 2 12 CONSTITUTIONAL LAW | 2100 |
| <input checked="" type="checkbox"/> | LLAW 2 21 INTRODUCTORY LABOUR LAW | 2200 |
| <input checked="" type="checkbox"/> | POLI 2 13 COMPARATIVE POLITICS | 2100 |
| <input checked="" type="checkbox"/> | POLI 2 23 AFRICA POLITICS | 2200 |
| <input checked="" type="checkbox"/> | PUMA 2 12 MUNICIPAL MANAGEMENT | 2100 |
| <input checked="" type="checkbox"/> | PUMA 2 22 THE GOVERNMENT AND SUSTAINABLE DEVELOPMENT | 2200 |
| <input checked="" type="checkbox"/> | WVSS 2 21 UNDERSTANDING | 2200 |

Choose 1 module(s)
from the following
group.

| Select | Module | Module Group |
|-------------------------------------|--------------------------|--------------|
| <input type="checkbox"/> | HIST 2 13 REFLECTIONS ON | |
| <input checked="" type="checkbox"/> | SOCL 2 11 SOCIOLOGY OF D | |

<< Previous Cancel **Next >>** Refresh

Important: Please note the notifications in red if you marked only 1 module, or only first semester modules!!

Select all modules for current curriculum as indicated on your registration form. Where elective modules are indicated, you should choose accordingly (senior students see next slide for more instructions).

Important: Remember to check the class and examination timetables on the web to ensure there is no clashes

Senior students

On the previous screen, modules will be displayed as follows:

- All **FAILED** and **OUTSTANDING** modules for previous years are listed:
 - Of these you can select a **MAXIMUM** of 2 first and 2 second semester modules, **OR** 1 year module.
 - If you need to register for more than 2, and/or other modules, please report to registration venue.
- Thereafter all the **CURRENT YEAR'S** modules are listed.
- **ELECTIVE MODULES** in your curriculum (if any), are listed separately for selection.

Specify Module Information

Please Specify Additional Information per Module (if necessary).

| Pass Pre-requisites | Info | Module | Campus | MOD/ Presentation | Module period |
|--------------------------|------|--|---------------|----------------------|-------------------|
| <input type="checkbox"/> | i | IURI 1 71 INTRODUCTION TO LAW | Potchefstroom | FULL TIME/Contact ▼ | Year Subject ▼ |
| <input type="checkbox"/> | i | IURI 2 12 CONSTITUTIONAL LAW | Potchefstroom | FULL TIME/Contact ▼ | First semester ▼ |
| <input type="checkbox"/> | i | LLAW 2 21 INTRODUCTORY LABOUR LAW | Potchefstroom | FULL TIME/Contact ▼ | Second semester ▼ |
| <input type="checkbox"/> | i | POLI 2 13 COMPARATIVE POLITICS | Potchefstroom | FULL TIME/Contact ▼ | First semester ▼ |
| <input type="checkbox"/> | i | POLI 2 23 AFRICA POLITICS | Potchefstroom | FULL TIME/Contact ▼ | Second semester ▼ |
| <input type="checkbox"/> | i | PUMA 2 12 MUNICIPAL MANAGEMENT | Potchefstroom | FULL TIME/Contact ▼ | First semester ▼ |
| <input type="checkbox"/> | i | PUMA 2 22 THE GOVERNMENT AND SUSTAINABLE DEVELOPMENT | Potchefstroom | FULL TIME/Contact ▼ | Second semester ▼ |
| <input type="checkbox"/> | i | SOCL 2 11 SOCIOLOGY OF DEVELOPMENT AND SOCIAL PROBLEMS | Potchefstroom | FULL TIME/Contact ▼ | First semester ▼ |
| <input type="checkbox"/> | i | WVSS 2 21 UNDERSTANDING | Potchefstroom | FULL TIME/Contact ▼ | Second semester ▼ |

Remove All Unsuccessful Modules

<< Previous

Cancel

Next >>

Refresh

The modules for registration are listed on this screen (senior students see next slide for more instructions).
The campus, method of delivery and the module period are indicated.

Senior students

- When you have selected your modules, proceed to the next screen, where changes can be made.
- Click “next” to apply the prerequisite test.
 - The ticks below "Pass prerequisites" indicate the modules for which you will be allowed to register.
 - Click on the "i" to see the reason why the module does not satisfy the prerequisite requirement.
- The modules for which you qualify to register are displayed on this screen, together with those that did not meet the requirements.
 - Click on “Remove unsuccessful modules” to remove them from the screen.
 - Only the allowed modules for registration, remain on the screen.

Select study material

Select Study Material

Please Select your Study Material per Module.

Continuing with this registration process may have financial implications.

Preferred Address for Study * Postal Address ▼
Material

| Module | Study Material | Select |
|-------------------------------|----------------------|-------------------------------------|
| IURI 1 71 INTRODUCTION TO LAW | 0038620 IURI 171 PAC | <input type="checkbox"/> |
| IURI 1 71 INTRODUCTION TO LAW | 0038394 IURI 171 PEC | <input checked="" type="checkbox"/> |
| IURI 2 12 CONSTITUTIONAL LAW | 0038398 IURI 212 PAC | <input type="checkbox"/> |
| IURI 2 12 CONSTITUTIONAL LAW | 0038104 IURI 212 PEC | <input checked="" type="checkbox"/> |

<< Previous

Cancel

Next >>

Refresh

Select your study material. The code after the study material reads as follows:

PAC=Potchefstroom/Afrikaans/Contact;

PEC=Potchefstroom/English/Contact.

Notification of financial implication

Proof of registration

Continuing with this registration process may have financial implications.

<< Previous

Cancel

Next >>

If your minimum fees are not paid, you will only be registered conditionally. You will not be able to print a "Proof of Registration".

No study material will be issued.

Undertaking

Agreement : I hereby subject myself to the general academic and applicable faculty rules of the University, the financial regulations of the University, the institutional statute of the University and the applicable provisions of the Higher Education Act.

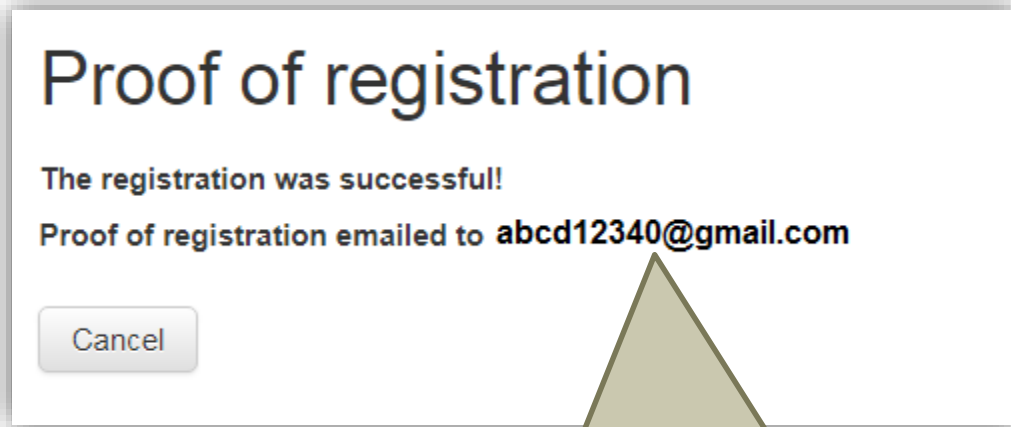
Accept

Do Not Accept

Accept the terms of agreement.

Please note: If you do not accept the terms of this agreement, you will not be registered.

Proof of registration



Proof of Registration will be send
to your **personal e-mail address**.

Proof of Registration can be forwarded or printed
from your e-mail. The proof of registration can also
be requested on the **NWU DIY service on the web**
(Formal Student Documentation).

- ❖ Sign off
- ❖ Congratulations!
- ❖ You are now a registered student of the North-West University!!