



DIY SERVICES PAYMENT PORTAL APP



PURPOSE

The purpose of the Payment Portal App is to provide NWU students, employees, debtors and external parties with the functionality to perform Online payments.

Who can use the Payment Portal?

- Students
- Entities paying on behalf of a student (Parents etc)

Take note of the different **Categories** to identify the payment you seek:

- **Student fees** - All student related payments
- Look out for new categories to be added soon.

Authentication Methods

- **Student and Employees authentication** - Use CAS Authentication credentials similar to eFundi.
- **External entities authentication** - provide email address. One Time Password (OTP) will be sent to facilitate login.
- **Debtors authentication with Financial System** - sundry debtors can login by providing either email address / NWU Customer Number / NWU Invoice Number. One Time Password (OTP) will be sent to facilitate login.

Student Category

The following payments can be done:

1. **Remark** - Remark of examination papers
2. **Student Vending** - Apply vending funds for a specific student
3. **Student Account** - Pay outstanding student fees for a specific student

Payment Methods

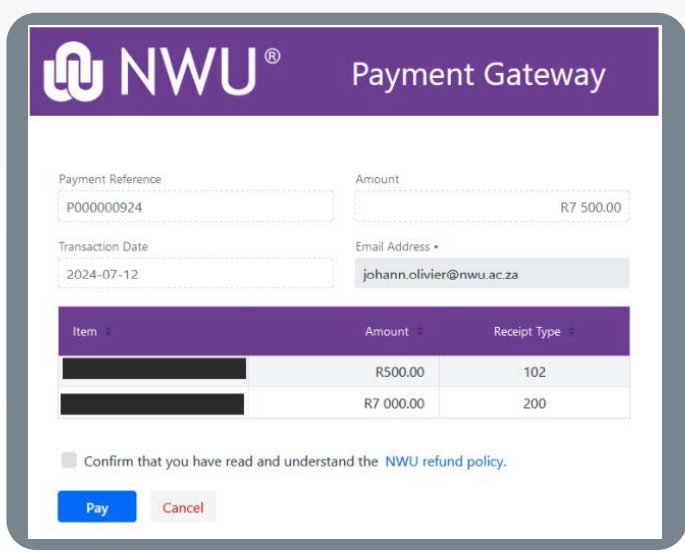
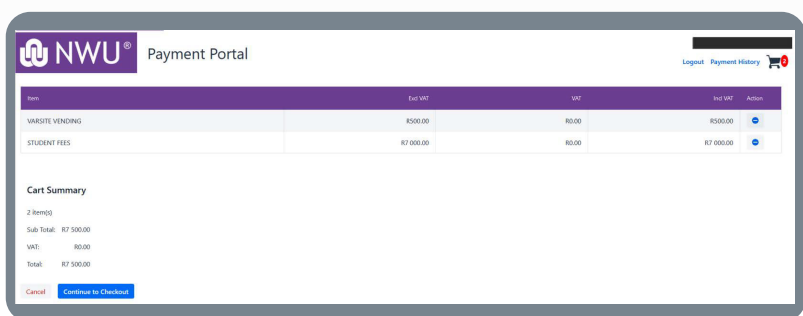
1. **Card Payments:** Debit and Credit Card.
2. **Secure EFT:** Log into your banking app (SiD stores no login details).
3. **Snapscan:** The SnapScan Wallet functions like a virtual bank account that you can use to send, receive, or store money.
4. **Zapper:** Zapper stores credit and cheque card details through secure encryption on a buyer's phone.
5. **Mobicred:** allows customers to make purchases and pay them off over time using a credit facility.

Steps to perform a payment

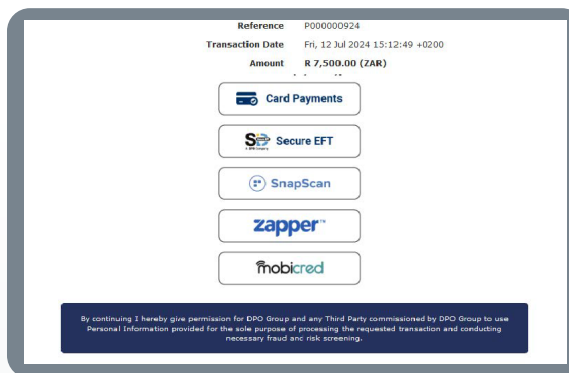
Please ensure that you have Wi-Fi connectivity and mobile data

- Login using referred authentication method.
- Browse categories and select payment item.
- Each payment item may require different inputs
 - University Number (Defaults after login. Number can be changed)
 - Amount (For some payment item amount can be fixed)
 - Chart of Account (Only required for some payment items)
- Perform **Add to Cart** when you are satisfied with selection.
- After all items are added to cart navigate to checkout top right.
- Review Cart item lines.

- After reviewing order proceed to Checkout.



- Proceed to Pay Pay
- Select preferred payment method and complete the payment.



- Upon successful payment you can print the associated receipt. Click on Finish to return to Payment Portal or close browser

NWU® Payment Gateway

Status: Successful

Receipt	Names	Actions	Supporting Documents
1001224	[REDACTED]		

Finish

North-West University
11 Hoffman Street
Potchefstroom
2531
VAT Registration Number
4500209301
refunds-no-reply@nwu.ac.za

Receipt
Date: 12 July 2024
Receipt No: 1001211
Payment Method: Online
Cashier: 10000666

Payment Information

Item	Internal Reference	Quantity	Price	Total
VARSITE VENDING	PC.1G02018.7952	1	R500.00	R500.00
STUDENT FEES	PC.1G02018.7952	1	R7 000.00	R7 000.00
Subtotal				R7 500.00
VAT				R0.00
Total				R7 500.00

- Your payment is now completed

Payment History

- View and reprint receipts and invoices of the payee. Payment History

Payment History

Date	Receipt Number	Reference	Amount	Actions
2024-07-12	1001211	P00000924	R7 500.00	
Item: [REDACTED] -> Amount: R500.00				
Item: [REDACTED] -> Amount: R7 000.00				
2024-03-18	1000044	P000000781	R800.00	

Need help?



The Payment Portal App is available from the DIY Services Portal. Open the browser and navigate to www.nwu.ac.za. Click on the “DIY Services” link in the page footer.

Sign in with your NWU number and network password. Click on the “Postgraduate Students” or “Undergraduate Students” link at the top of the page, just below the page header. Click on the Payment Portal App icon. To sign out, click on the “Logout” button in the page header.

For help regarding the **Payment Portal App**, log a ticket at <http://support.nwu.ac.za>