

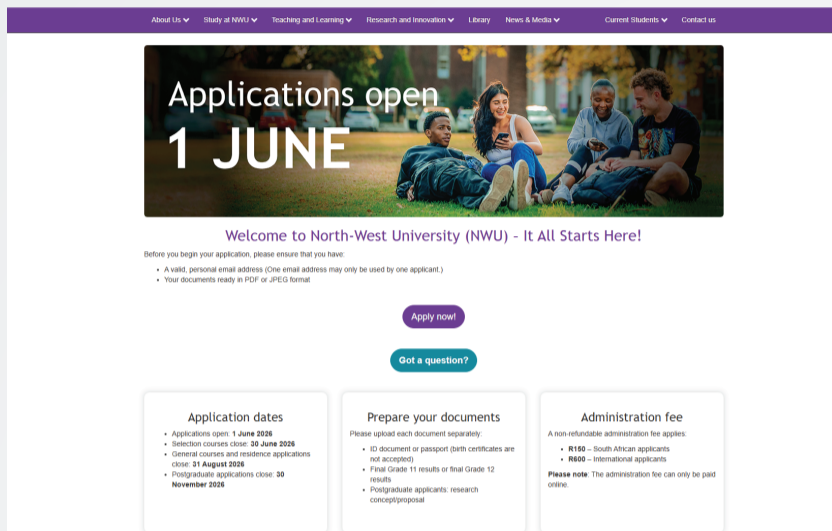


# How to apply in 10 steps

Let's guide you through the entire application process, showing you step-by-step how to apply.

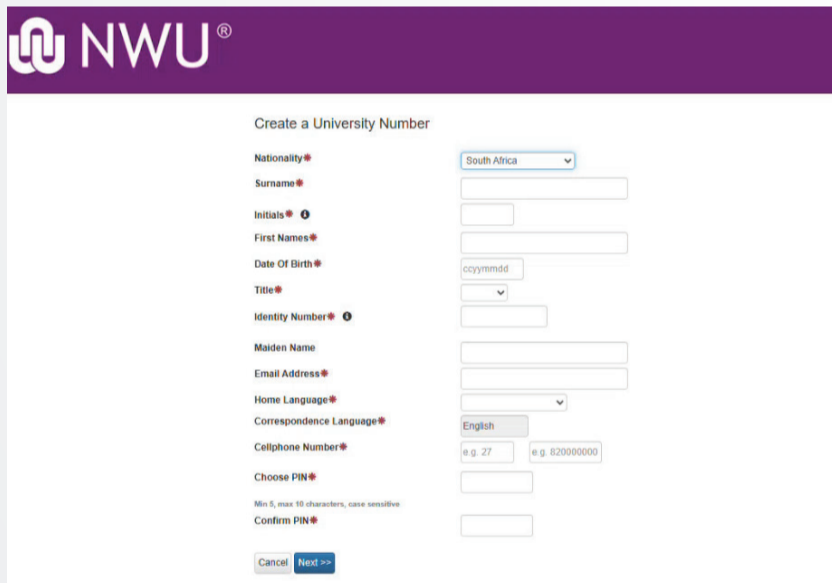
## Step 1: Visit the NWU application portal

Go to <https://studies.nwu.ac.za/studies/apply> and click "Apply Now".



## Step 2: Create a university number and PIN

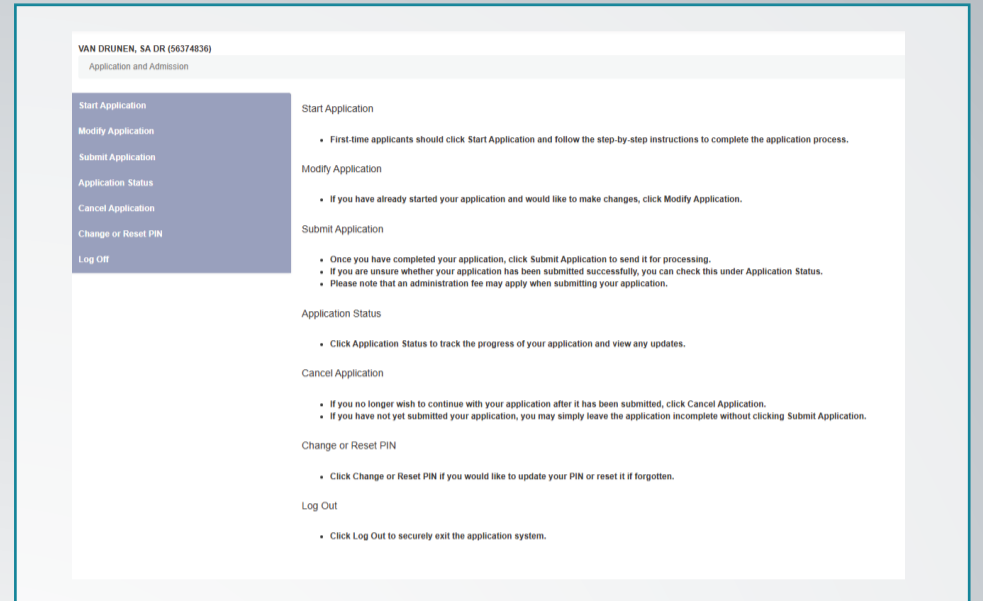
To start your application, create your university number and PIN. Click on the "Create a University Number" button and fill in your details.



## Step 3: Start a new application

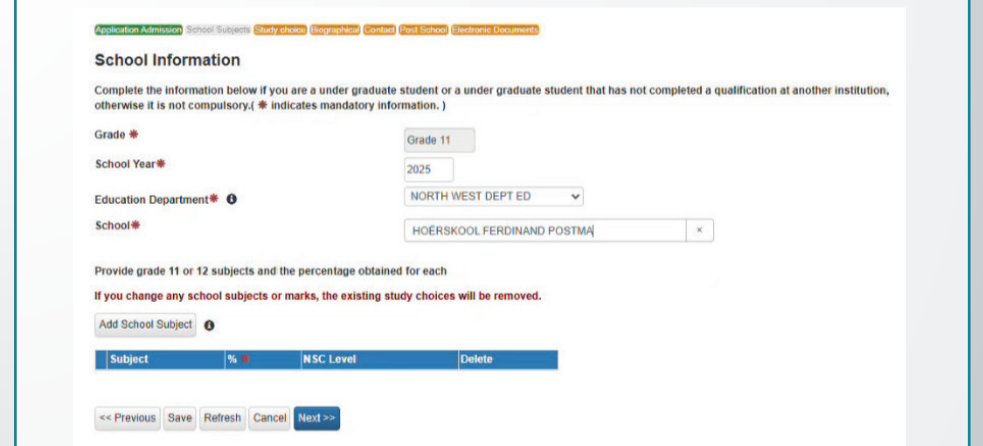
Log in using your university number and PIN, then click "Start Application". Select:

- Your application year
- Qualification type (undergraduate or postgraduate)
- Presentation method (contact or distance learning)



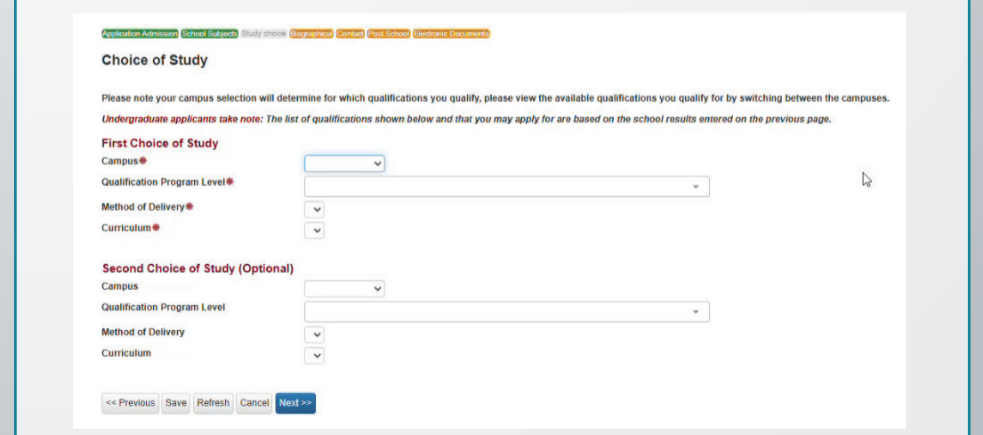
## Step 4: School Information

On the School Information screen, your grade will be selected automatically. Select your provincial education department, school and click on the "Add School Subject" button. Please note that the subjects are listed alphabetically - start with your home language and enter your results in percentages exactly as they appear on your Grade 11 or 12 report.



## Step 5: Study Choice

You may choose up to two qualifications. Make sure you meet the admission requirements.



*It all starts here!*

## Step 6: Biographical Information

Complete your personal details and nationality information. International students must provide passport details.

If you live with a disability, indicate this to receive the necessary support.

The screenshot shows the 'Biographical Information' form with the following fields filled: Nationality (South Africa), Surname (BAMBERGER), Initials (A), Date Of Birth (20070301), Title (MS), Gender (Female), Identity Number (0703010885084), First Names (ANEL), Marital Status (Single), Home Language (Afr/eng), and Correspondence Language (English). There are also empty fields for Nickname, Maiden Name, Population Group, Race, and Disabilities / Conditions.

## Step 7: Contact Information

Complete your contact details and give permission for NWU to process your application information.

The screenshot shows the 'Contact Information' form. It includes a POPI Act (Protection of Personal Information) consent section, a Preferred Method of Correspondence dropdown, Applicant Email Addresses (with 'CARO.BAMBERGER@NWU.AC.ZA' entered), Applicant Contact Numbers (Home, Cellphone, Account Cellphone), and Street/Residential Address (Country, Address Line 1-4, Country, Zip Code).

## Step 8: Post-School Information

On the post-school information screen, answer the three questions. If you have just completed matric and have not studied anywhere else, select "Registration A".

The screenshot shows the 'Post-School Information' form with three questions: 'What was your main activity in 2026?' (School), 'How many registrations at a tertiary institution?' (First Registration A), and 'Did you sit for any examination at a tertiary level?' (No). Navigation buttons include '<< Previous', 'Save', 'Refresh', 'Cancel', and 'Next >>'.

## Step 9: Electronic Documents

On the "Electronic Documents" screen, you need to upload the supporting documents required for your application. Please ensure that your documents are clear, readable, and in digital formats like PDF or JPEG.

1. Click on the blue upward arrow, and a pop-up screen will open. Click on "Choose File" and locate and click the digital file from your device.
2. Click on "Upload" to submit the document to the portal.

The screenshot shows the 'Electronic Documents' screen with a table of uploaded documents. The table has columns for document name, upload date, and a blue upward arrow icon. Documents listed include Grade 11 Marks, Medical Aid Membership, PR02 Form (Open Distance Lear), Passport, Admission Fee - Only Internation, Residence Permit, SAQA - International Students, Study Permit, and Undertaking - Application. Navigation buttons at the bottom are '<< Previous', 'Save', 'Cancel', and 'Next >>'.

## Step 10: Pay your administration fee and submit

On the "Submit application to NWU" screen, review all your application information. Once you are satisfied that the information is correct, scroll down and click on the "Pay Study Application Fee" button.

The screenshot shows the 'Submit Application' screen with a summary of application details. It includes fields for Payment Request ID (340525), Receipt Number (1323480), Residence Payment Request ID, and Residence Receipt Number. It also shows 'First Choice' and 'Second Choice' sections, both for '1GR H01 1 - BA IN BEHAVIOURAL SCIENCES WITH SOCIOLOGY AND PSYCHOLOGY'. A 'Submit Application' button is visible at the bottom.

Then return to the "Submit Application to NWU" screen, scroll down, and click on the "Submit Application" button to ensure that NWU receives your application. A reference number will appear on the screen, and a confirmation email will be sent to your registered email address.

The screenshot shows the 'Submit Application' confirmation screen. It displays the message 'Your study application was sent successfully.' and a 'Reference Number' field with the value '2027-3050500-56586116'.

*It all starts here!*