



# How do you pay your administration fee?

Before you can submit your application, you must pay the non-refundable administration fee online. The applicable fees are:

- R150 for prospective students who are South African citizens.
- R600 for international applicants.

Please note: The administration fee can only be paid online.

## Follow these steps to pay your administration fee:

### Step 1

On the **“Submit Application to NWU”** screen, review all your application information. Carefully review all your application information.

### Step 2

Once you are satisfied that the information is correct, scroll down and click on the **“Pay Study Application Fee”** button.

Only online applications may be modified online. If you want to change the details of any other application you may contact us. The application will not be considered if it has not been submitted. A confirmation message will display after submitting the application. Please note that the administration fee is non-refundable under any circumstances.

Refresh Cancel **Pay Study Application Fee**

Application Date	2026/05/08
Submission Date	
Payment Request ID	
Receipt Number	
Residence Payment Request ID	
Residence Receipt Number	
<b>First Choice</b>	
Qualification Program	1GE H06 1 - BA (PUBLIC GOVERNANCE WITH PUB ADM AND LRM)
Progress Status	Created
Conditional Admission Reason	
Additional Reason	
<b>Second Choice</b>	
Qualification Program	4FE J10 1 - BED IN SNR AND FET WITH PHYSICAL SCIENCE FOR EDUCATION
Progress Status	Created
Conditional Admission Reason	
Additional Reason	

### Step 3

The Payment Gateway will open, enter your email address, read the NWU refund policy, confirm that you have read it, and click on **“Pay”**. Enter your card details and complete the payment.

### Step 4

Enter your card details and complete the payment.

Payment Reference: 2027-3040099-56374836 Amount: R600.00

Transaction Date: 2026-05-18 Email Address: sebastianvandrunen@gmail.com

Item	Amount	Receipt Type
APPLICATION FEE	R600.00	400

Confirm that you have read and understand the NWU refund policy.

Pay Cancel

Merchant: PAYGATE - TEST SYSTEM  
Reference: 2027-3050500-56586116  
Transaction Date: Thu, 14 May 2026 14:49:30 +0200  
Amount: R 150.00 (ZAR)

Please select a payment method

Card Payments

Secure EFT

SnapScan

zipper

### Step 5

Once your payment has been processed successfully, click on **“Done”**. You will be redirected back to the Payment Gateway, where your receipt number will be displayed.

### Step 6

Click on **“Finish”** to return to the **“Submit Application to NWU”** screen. The **“Pay Study Application Fee”** button will no longer be visible once payment has been completed successfully.

Payment successful!

Baric: SD Test COMPLETED  
Reference: 1189860724  
Date: 14 May 2026  
Time: 2:49:46 PM  
Amount: ZAR 150.00

Done

You will be redirected in... 3

NWU Payment Gateway

Status: Successful

Receipt	Names	Actions	Supporting Documents
1323480	APPLICATION FEE (SA CITIZEN)		

Finish

### Step 7

Finally, click on the **“Submit Application”** button to ensure that NWU receives your application.

Payment Request ID: 340525  
Receipt Number: 1323480  
Residence Payment Request ID:  
Residence Receipt Number:

**First Choice**

Qualification Program: 1GR H01 1 - BA IN BEHAVIOURAL SCIENCES WITH SOCIOLOGY AND PSYCHOLOGY  
Progress Status: Created  
Conditional Admission Reason:  
Additional Reason:

**Second Choice**

Qualification Program: 1GR H01 1 - BA IN BEHAVIOURAL SCIENCES WITH SOCIOLOGY AND PSYCHOLOGY  
Progress Status: Created  
Conditional Admission Reason:  
Additional Reason:

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Refresh Cancel **Submit Application**

### Step 8

A reference number will appear on the screen, and a confirmation email will be sent to your registered email address.

Submit Application

Your study application was sent successfully.

Reference Number: 2027-3050500-56586116

*It all starts here!*