



Payment Portal App

Purpose

The purpose of the **Payment Portal App** is to provide NWU students, employees, debtors and external parties with the functionality to perform Online payments.

Who can use the Payment Portal?

- Students
- Entities paying on behalf of a student (Parents etc)
- Sundry Debtors (Coming soon)
- Employees (Coming Soon)

Take note of the different **Categories** to identify the payment you seek:

- **Student** – All student related payments
- Look out for new categories to be added soon.

Student Category

The following payments can be done:

1. **Residence deposit** - Pay residence deposit fees for a specific student
2. **Varsite Vending** - Apply vending funds for a specific student
3. **Student Fees** - Pay outstanding student fees for a specific student

Authentication Methods

- **Student and Employees authentication** – Use CAS Authentication credentials similar to eFundi.
- **External entities authentication** – provide email address. One Time Password (OTP) will be sent to facilitate login.
- **Debtors authentication with Financial System** – sundry debtors can login by providing either email address / NWU Customer Number / NWU Invoice Number. One Time Password (OTP) will be sent to facilitate login.

Payment Methods

1. **Card Payments:** Debit and Credit Card.
2. **Secure EFT:** Log into your banking app (SiD stores no login details).
3. **Snapscan:** The SnapScan Wallet functions like a virtual bank account that you can use to send, receive, or store money.
4. **Zapper:** Zapper stores credit and cheque card details through secure encryption on a buyer's phone.
5. **Mobicred:** allows customers to make purchases and pay them off over time using a credit facility.

Steps to perform a payment

- Login using referred authentication method.
- Browse categories and select payment item.
- Each payment item may require different inputs
 - University Number (Defaults after login. Number can be changed)
 - Amount (For some payment item amount can be fixed)
 - Chart of Account (Only required for some payment items)


- Perform **Add to Cart** when you are satisfied with selection.


Add to Cart

- After all items are added to cart navigate to checkout top right.



- Review Cart item lines.

 Payment Portal

[Logout](#) [Payment History](#) 

Item	Excl VAT	VAT	Incl VAT	Action
VARSITE VENDING	R500.00	R0.00	R500.00	
STUDENT FEES	R7 000.00	R0.00	R7 000.00	

Cart Summary

2 item(s)

Sub Total: R7 500.00


VAT: R0.00

Total: R7 500.00

[Cancel](#) [Continue to Checkout](#)

- After reviewing order proceed to Checkout.

Continue to Checkout

 Payment Gateway

Payment Reference: P000000924 Amount: R7 500.00

Transaction Date: 2024-07-12 Email Address: johann.olivier@nwu.ac.za

Item	Amount	Receipt Type
	R500.00	102
	R7 000.00	200






Confirm that you have read and understand the [NWU refund policy](#).

[Pay](#) [Cancel](#)

- Proceed to Pay. [Pay](#)

- Select preferred payment method and complete the payment.

Reference P000000924
Transaction Date Fri, 12 Jul 2024 15:12:49 +0200
Amount R 7,500.00 (ZAR)

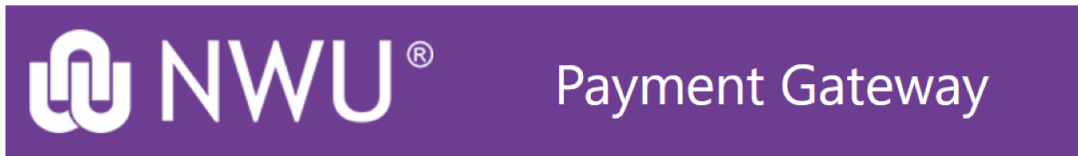
-  Card Payments
-  Secure EFT
-  SnapScan
-  zapper™
-  mobicred

By continuing I hereby give permission for DPO Group and any Third Party commissioned by DPO Group to use Personal Information provided for the sole purpose of processing the requested transaction and conducting necessary fraud and risk screening.

[← Back](#)




- Upon successful payment you can print the associated receipt. Click on Finish to return to Payment Portal or close browser



Status

Successful

Receipt	Names	Actions	Supporting Documents
1001224	[REDACTED]		

[Finish](#)

Receipt

Date: 12 July 2024
Receipt No: 1001211

Payment Method: Online
Cashier: 10000666

Payment Information	

Item	Internal Reference	Quantity	Price	Total
VARSITE VENDING	PC.1G02018.7952	1	R500.00	R500.00
STUDENT FEES	PC.1G02018.7952	1	R7 000.00	R7 000.00
			Subtotal	R7 500.00
			VAT	R0.00
			Total	R7 500.00




- Your payment is now completed

Payment History

- View and reprint receipts and invoices

[Payment History](#)

Payment History

Date	Receipt Number	Reference	Amount	Actions
2024-07-12	1001211	P000000924	R7 500.00	
Item: ████████ -> Amount: R500.00 Item: ████████ -> Amount: R7 000.00				
2024-03-18	1000044	P000000781	R800.00	 

Need help?

The [Payment Portal App](#) is available from the DIY Services Portal. Open the browser and navigate to www.nwu.ac.za. Click on the “DIY Services” link in the page footer.

Sign in with your NWU number and network password. Click on the “Postgraduate Students” or “Undergraduate Students” link at the top of the page, just below the page header. Click on the [Payment Portal App](#) icon. To sign out, click on the “Logout” button in the page header.

For help regarding the [Payment Portal App](#), log a ticket at <http://support.nwu.ac.za>