

## NOTICE TO ALL NWU CONTACT STUDENTS REGARDING THE MID- SEMESTER ASSESSMENT PERIOD

Mid- Semester Assessment Period commences on 18 September – 29 September

### 1 IDENTIFICATION

- Students should report to their assessment venues **30 minutes** before the commencement of the assessment.
- Students must present their NWU university cards at the entrance of the assessment venue.
- If a student cannot present his/her card or the card is illegible:
  1. he/she must collect another card at Protection Services
  2. he/she can request proof of registration from the Student Records Department
- A student must show his/her identification card or drivers licence at the student records office, if a student has no photo identification with him/her, and someone can WhatsApp or SMS it to him/her, it is accepted if the ID number and photo are clear.
- The date on the proof of registration must be the same as the assessment date of the module to be written.
- No extra time will be allowed if students have to collect a proof of registration, ID-document or driver's license.
- Students who are late will not be allowed to enter the assessment room later than 30 minutes after the commencement of the assessment. In such instances **NO EXTRA** time will be granted. Students who arrive late will only be allowed into the venue once all announcements have been made.

### 2 ASSESSMENT VENUE RULES

- Students may only take a bottle of water into the assessment venue, no eating is allowed.
- Due to the increasing incidents of theft, students are advised not to bring their bags to the assessment venues. If students should bring their bags, it is at their own risk.
- Students may not borrow any item from other students.

### 3 PUNCTUALITY

- Students are expected to be seated in their assessment venues **20 minutes** before the commencement time.

### 4 NO CELLPHONES OR ANY OTHER ELECTRONIC DEVICES ARE ALLOWED INTO THE ASSESSMENT VENUE UNLESS OTHERWISE STATED ON THE QUESTION PAPER

- If an invigilator notices a cell phone or any electronic device, e.g. tablet or smart watch in a student's possession, this will be deemed as an assessment infringement.

### 5 ALL INSTRUCTIONS ON THE ANSWER SCRIPT MUST BE ADHERED TO BY STUDENTS