

Registration Process

Note: It is compulsory for students to first consult with the Global Engagement Office. Registrations will not be possible without consultation.

1

Student e-mails the Global Engagement Office who will send Attachments 'A18 and/or A15' for completion

2

Student submits forms and all documents (required documents listed under Global Engagement Office Requirements section)

3

Global Engagement Office sends documentation to the NWU Registration Office for processing

4

Once captured, the student will be informed to proceed with the online registration process

Global Engagement Office Requirements

Communication with this office is electronic

A **single e-mail** to be sent with the following:

1. Subject Field: student number, year of registration, level & Campus.
2. Colour Scanned copies of:
 - ✓ Passport
 - ✓ Visa or any permit that permits residence in RSA
 - ✓ Green ID Book if you are a Non-SA Citizen and not a SA National -when applicable
 - ✓ Proof of medical insurance – waived for PRP holders (only)
 - ✓ Proof of your vaccinations for MMR and Meningitis and if applicable Yellow fever
3. Record of your vaccinations obtained in the previous year of registration.
4. MMR – adult for life, Meningitis need to be repeated every 5 years
5. Receipt of your visa application submitted

Contact Information

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Important

- **Attachment A18** MUST be signed by a Commissioner of Oaths in the Country of Origin, before submission
- **Invitation letter or an extension?** Send an e-mail to the Global Engagement Office and indicate in subject field: student number & campus